

MEETING MINUTES OF A REGULAR MEETING
OF THE BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Firth.

Tax deed hearing – Treasurer Jan Edwards presented the information to the commissioners showing the delinquent tax status on a property in Malad City. The property is on South Main Street and is under the name of Gardner. The tax number on this property is RP0075600. Jan also presented the information showing good faith effort to contact anyone remotely connected to this property with all letters being returned as undeliverable. With no other avenues to pursue, it was recommended to proceed with taking the property Tax Deed whereby selling it at auction, per Idaho Code, to recover the delinquent taxes, penalties and interest along with all county expenses in the process of administering the tax deed and sale.

Commissioner Daniels made the motion to authorize taking the Gardner property on South Main Street in Malad with tax number RP0075600 as tax deed.
Commissioner Stokes seconded and the motion carried.

The property will be transferred into the counties name after five business days at which point the commissioner will have twelve months to sell.

A scheduled indigent appeal hearing was postponed due to those making the appeal were not present. This may take place later in the meeting if they arrive.

The Treasurer/ Auditor quarterly report for the months of January through March was presented for review.

Although some funds were low on cash, Commissioner Daniels suggested waiting until after the second half tax collections in June to determine if cash needs to be transferred to those funds.

Commissioner Daniels made the motion to approve the Treasurer/Auditor quarterly report as submitted.
Commissioner Firth seconded and the motion carried.

Sheriff Jones reported that his office had received a grant that will pay for a new breathalyzer unit. The order must be placed by September 30th, and it was suggested that the money could be budgeted and payment made in FY2019.

Commissioner Daniels made the motion to accept the grant and to make payment in the FY2019 budget.
Commissioner Stokes seconded and the motion carried.

Road and Bridge reported that they have installed most of the signs in the county and that the sign grant is ready to be closed. The emergency grant for repairs to the storm damaged road in the Daniels area has been received. The money can only be used for materials and should cover the cost of the repair.

Commissioner Daniels made the motion to approve the close out of the road sign grant as presented.

Commissioner Stokes seconded and the motion carried.

The county is in need of more gravel in the Daniels area and Susan Wittman was approached to see if she would be willing to allow the county to use gravel from a source on her land. This same source has been used in the past under contract and Susan agreed to another one-year contract at the rate of \$2.50 dollars per ton.

Commissioner Daniels made the motion to approve the gravel contract with Susan Wittman at the rate of \$2.50 dollars per ton.

Commissioner Firth seconded and the motion carried.

Commissioner Firth reported that he is investigating a gravel source close to the ward pit north of Malad.

Landfill drone survey – Commissioner Daniels reported on the old landfill post closure efforts that need to take place. One of the requirements is to take overhead pictures with a drone and to monitor the slope and grade, to keep out all noxious weeds and to keep away any rodents that could compromise the surface area. The drone survey will need to be accomplished every three years. It was further reported that regional landfills are close to becoming a reality. The cost studies for this effort are ongoing.

Commissioner Stokes reported on his research into stair lifts for the court house. It was found that stair lifts are not ADA compliant for many reasons. The stair climber currently on site is able to carry a wheel chair up the stairs and is thought to be the best option for now. Training will be given to all departments on the operation of the stair climber.

The claims and minutes were reviewed.

Commissioner Daniels made the motion to approve the claims as submitted.

Commissioner Stokes seconded and the motion carried.

Commissioner Firth reported that the Fair Board was in need of a new tractor. One had been found and was on loan while they tried it out. The cost is around \$25,000.00 after a \$7,000.00-dollar trade in is awarded on the old unit. Commissioner Firth indicated that this is a little more than what is in the budget and would like the other commissioner to approve the over expenditure of this capital line.

Commissioner Daniels made the motion to purchase the new tractor for \$25,000.00 dollars and to allow the over expense on the capital line.

Commissioner Stokes seconded and the motion carried.

Commissioner Daniels made the motion to approve the minutes with two additions. The first addition – page three paragraph two – non-compliance with a “building permit and”.

Second addition – page four paragraph seven – “because of the inequality in his wages as compared to the public defender”.

Commissioner Firth seconded and the motion carried.

Public Defense grant application – the grant application was reviewed for submittal. Commissioner Daniels explained public defense to those participating in the meeting.

Commissioner Daniels made the motion approve and submit the PDC grant as written. Commissioner Firth seconded and the motion carried.

Probation – Jill requested that the deputy probation officer be paid down on her comp time. Kristi has been working for the county since last September and has acquired an abundance of hours over the allotted 50 hours maximum. Some of these hours are attributed to home visits after hours. The commissioners explained that when the after-hour visits are made that the day time hours need to be adjusted accordingly.

Commissioner Daniels made the motion to approve the onetime pay down of comp time for Kristi Christophersen to the 50-hour maximum level in the next pay cycle. Commissioner Stokes seconded and the motion carried.

Health District – Maggie Mann presented the financial report for the health district and included the coming budget request from Oneida County for \$33,439.00 dollars. This is an increase of 3.2% to Oneida County and an overall increase of 2.0% to the district. The financial report shows that Oneida county citizens receive more in services than the dollar amount paid to the health district.

Security locks in the court house- Sheriff Jones found a second style of individual security locks for the doors in the court house. These locks are activated by a key fob and operate on batteries. This option comes at a cost of about \$450.00 dollars each. The previous locks were hard wired to electricity and would cost about \$16,000.00 for only four doors. The commissioners asked if the upgrade could be paid for with emergency operations money.

Commissioner Daniels made the motion to approve the purchase and installation of the security locks with the payment coming from available emergency operations money first and then county money. Commissioner Stokes seconded and the motion carried.

A concern was raised with the security of the county e-mail server. This concern involves the Justice system and the need to enhance their security. A proposal was made to switch to G-suite, a Google product used by most other counties. With G-suite the security is enhanced and will comply with government requirements for security. The cost is \$5.00 per month per user or \$4.17 per month for a twelve-month contract. Commissioner Daniels suggested that a review of the budget should be made and then a determination could be made.

PTO proposal – All departments agreed on a PTO plan that could replace the current sick leave and vacation time. The proposal would allow for current sick leave to be banked and used in the future with stipulations. The current vacation accrual would be converted to PTO and employees could exercise a onetime conversion of current banked sick leave, up to 40 hours, into PTO. The accrual rates would mirror the current vacation and sick leave combined however the years of service that determines the accrual rates would change slightly. The maximum amount that could be accrued would increase to 500 hours and there would be a payout of PTO at the time an employee separates from the county. This rate would also be determined by the

years of service and would range from 30 percent to 50 percent. Other stipulations include using the comp. time first if the employee has more than the 50 hours maximum allowed. Commissioner Daniels suggested that the policy be given to ICRMP for review before the commissioners make a decision.

The need for a cell phone policy has been discussed in the past and was brought up again. Attorney Brower strongly suggests that the county implement a policy where by the county could pay stipends to those using their own phones for company use rather than the county providing a phone for them. The sheriff indicated that by having a county phone contract the officers will not have services shut off as quickly as private lines should an emergency arise. It was explained that the phone companies have a priority of customers that they turn off when there is a large demand on the system and in case of an emergency the phone companies will give preference to the government departments handling the emergencies. This topic has many different positions and it was suggested that ICRPM could also give an opinion as to what works best.

Planning and Zoning – Commissioner Daniels presented material relevant to building codes and what is required of the county. Part of the information contained materials explaining the statutes that guide the county and the legislative intent of the State of Idaho. It was reported that to avoid concerns, Franklin County will inspect Robert Philips work going forward. Also addressed was section six of the Development code. This section contains the penalties for violation of the building codes. Attorney Brower has concerns with the proposed changes and asked if he could help rewrite this section then hold another public hearing before the commissioner review.

Three building permits were presented. Jeff Bingham- house, Mike Jones – shed, Matt Warren – garage.

Commissioner Daniels made the motion to approve a permit for Jeff Bingham's house. Commissioner Stokes seconded and the motion carried.

Commissioner Daniels made the motion to approve a permit for Matt Warren's garage. Commissioner Stokes seconded and the motion carried.

Commissioner Daniels made the motion to approve a permit for Mike Jones' shed. Commissioner Stokes seconded and the motion carried.

Commissioner Daniels made the motion to uphold the decision on the appealed medical indigent case # 10-2018-10004 due to non-attendance from those making the appeal. Commissioner Stokes seconded and the motion carried.

The meeting was recessed until 12:40.

Sheriff Jones expressed concerns with the time that his employees are expected to work for transport of prisoners. Mostly the concerns are with the hours worked on Thursday where they must wait after court has concluded to see what decisions are made in drug court. All parties involved agreed to do better. Sheriff Jones indicated that if approval was given, he could renovate space by the sheriff's office to house prisoners for longer periods of time. This will not

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accommodate overnight stays but it will allow them a few more hours before they transport the prisoners back to Soda Springs.

Commissioner Daniels made the motion to bid the holding cell construction after the room has been cleaned out.

Commissioner Stokes seconded and the motion carried.

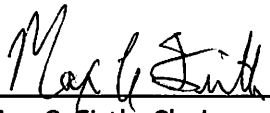
Commissioner Daniels made the motion to convene the scheduled executive session per IC 74-206 (b)(d).

Commissioner Firth seconded and the motion carried.

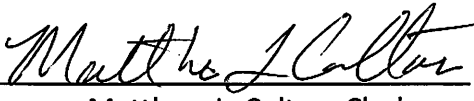
Commissioner Daniels made the motion to deny medical indigent case #10-2018-10006 due to the person having sufficient money per law to be non-indigent in this matter.

Commissioner Stokes seconded and the motion carried.

The meeting was then adjourned.



Max C. Firth, Chairman



Matthew L. Colton, Clerk